



**NEW YORK STATE DEPARTMENT OF TRANSPORTATION (on behalf of the)
NEW YORK METROPOLITAN TRANSPORTATION COUNCIL**

**Long-Term Regional Household Travel Survey Program
Request for Information (RFI)
Question and Answer Pairs
January 6, 2023**

Project Budget

- Question 1** What is the estimated funding source and budget for a Request For Proposals (RFP) that might arise following this RFI?
- Answer 1** Unless constrained otherwise, it is NYSDOT's practice to not specify its project budget in its best value RFPs. NYSDOT prefers to let the marketplace 'speak freely' to determine what is the proper value in terms of costs associated with all the services requested and responded to. However, NYMTC publishes its Unified Planning Work Program (UPWP) which lists all NYMTC's programmed projects and activities as well as an associated budget dollar figure along with federal funding source. Please note that NYMTC's UPWP budget is for MPO budgeting and programming purposes; any project budget shown in the UPWP, for any potential Survey related contracting opportunities that may arise following this RFI, should not have a direct bearing on what cost an interested consultant should offer. Use of NYMTC's UPWP budget figure is not recommended as guidance.
- Question 2** Where can we locate NYMTC's UPWP and how often is it updated?
- Answer 2** NYMTC's UPWP is updated annually and may be found at the following location:
<https://www.nymtc.org/Required-Planning-Products/Unified-Planning-Work-Program-UPWP>
- Question 3** When is the updated UPWP typically released?
- Answer 3** The annual UPWP is adopted by NYMTC each February for implementation in April of each year.

Project Schedule

Question 4 Understanding that this is not a solicitation, is there a timeline for an RFP to be released?

Answer 4 There is no timeline for an RFP to be released. NYMTC will review all responses and use the information received from this RFI to review the available options and solutions. This will inform NYMTC as it makes decisions regarding possible future contracting strategies.

NYMTC's Travel Demand Model – New York Best Practice Model (NYBPM)

Question 5 What consultant currently maintains NYMTC's New York Best Practice Model (NYBPM)?

Answer 5 Cambridge Systematics

Question 6 Is the modeling contract going to also be up for bid soon or will Cambridge Systematics continue to maintain the model throughout the survey task?

Answer 6 Any future major update to the NYBPM would likely be accomplished via a contract resulting from an open market RFP. We cannot speak to an anticipated timeline for such a contract, nor can we confirm whether Cambridge Systematics will continue to maintain the current, or any future, NYBPM during the term of any possible survey contract.

NYMTC's Current Big Data Sources

Question 7 What big data sources does NYMTC currently have subscriptions or access to?

Answer 7 LOCUS Data and Replica.

Contractual Questions

Question 8 Would this be a new contract and is there an incumbent?

Answer 8 Any contract resulting from an RFP arising from this RFI would be a new contract.

Question 9 What languages are you anticipating for the survey?

Answer 9 Those languages will be specified in any RFP. However, per NYMTC's Language Access Program, any survey would likely be conducted in, at least, the following languages:
Spanish, Russian, Chinese, and English.

Question 10 It appears that NYMTC is open to either continuous surveys or at least to firms with experience in conducting tests for continuous surveys. Does NYMTC have survey methods that it prefers, whether continuous or cross-sectional, at this time or will that be described in the actual RFP when its released?

Answer 10 NYMTC is open to all ideas. NYMTC wants to understand what is available in the marketplace. An RFP would detail any requirements.

- Question 11** Is there a typical Disadvantaged Business Enterprise (DBE) goal for NYMTC projects or does that really vary? And will that vary for the Household Travel Survey as well?
- Answer 11 NYMTC contracts are federally funded and therefore, typically have a DBE goal. DBE goals vary by contract and are described in NYMTC/NYS DOT RFPs. Some recent NYMTC/NYS DOT RFPs have used a 12.85% DBE goal.
- Question 12** Please confirm NYMTC's expected (or typical) contract type for the upcoming Household Travel Survey RFP (e.g., firm-fixed price).
- Answer 12 The contract type will be specified in any RFP resulting from this RFI. NYMTC contracts have typically been firm-fixed price.
- Question 13** We wanted to confirm if the forthcoming RFP for this RFI would have any requirements for organizations to prequalify or register in a state or local system/database to provide a proposal.
- Answer 13 If this RFI does result in an RFP, any such requirements would be specified in the RFP.